

**Proposal:** Add a fourth degree award period following winter intersession in January.

**Justification:** Students are completing their degree requirements during winter intersession but have to wait until the end of the subsequent spring semester to have their degree awarded.

**Impacted Catalog Policies** (proposed additions in RED)

**Application for Graduation**

Central Connecticut State University confers degrees four times during the academic year: May, August, December, and January.

A graduating student must file an Application for Graduation with the Office of Registrar one year prior to graduation. The form may be obtained at the [Registrar's Website](#). Those expecting to complete degree requirements in May or August must file by May 1, and those completing in December or January must file by December 1 of the previous year.

**Participation in Commencement Ceremonies**

Central Connecticut State University holds one undergraduate Commencement ceremony annually at the end of the Spring semester.

Any undergraduate student who has filed a graduation application for Spring or Summer, and whose Spring degree evaluation confirms that the student is registered to complete all degree requirements by the end of the semester that they have filed for graduation, will be allowed to participate in the Spring Commencement ceremony.

Any undergraduate student who has filed a graduation application for Spring or Summer and whose Spring degree evaluation confirms that the student will have completed all but nine (9) or fewer credit hours required for the degree by the end of the Spring semester will be allowed to participate in the Spring Commencement ceremony.

Any undergraduate student who has filed a graduation application for Fall or Winter, and subsequently completes all course work and graduates, will be invited to participate in the following Spring's Commencement ceremony.

Undergraduate students, who have filed a graduation application for Spring or Summer, and have more than nine (9) credit hours of work remaining will not be allowed to participate in the Commencement ceremony. However, in the case of extraordinary circumstances, such as family or health emergencies, students may appeal to the Vice President for Academic Affairs or designee. The student may be required to provide supporting documentation in making such an appeal. The decision of the Vice President for Academic Affairs or designee is final.